



Booking Form/Permit City of Gosnells Banner Sites

APPLICANT DETAILS

Name of Group/Organisation: _____

Position: _____

Name: _____ Surname: _____

Postal Address: _____ Post Code: _____

Phone (H): _____ Phone (W): _____

Mobile: _____ Email: _____

BOOKING DETAILS

Purpose of Banner: _____

Banner 1	Gosnells Civic Centre 2120 Albany Hwy Gosnells	Start Date	End Date
	Banner message and graphics:		
Banner 2	Longies Park, Gosnells Cnr. Albany Hwy and The Crescent	Start Date	End Date
	Banner message and graphics:		
Banner 3	Thornlie Cnr. Spencer Road & Burslem Dr, Thornlie	Start Date	End Date
	Banner message and graphics:		
Banner 4	Amherst Village, Canning Vale Warton Rd, Southern River	Start Date	End Date
	Banner message and graphics:		
Banner 5	Canning Vale Cnr. Nicholson Road & Garden Street, Canning Vale	Start Date	End Date
	Banner message and graphics:		

Conditions of Hire

Applications/Bookings

- Bookings are to be made in writing to the Community Events Officer via email to events@gosnells.wa.gov.au or by calling 9397 3111.
- The hire of the banner sites is subject to the applicant paying the prescribed 'Sign Approval Permit Fee' listed in the City's Schedule of Fees and Charges (unless the City is a partner to the event or activity). See www.gosnells.wa.gov.au for more information. Bookings can only be made for periods of up to **two weeks only**.
- The decision of the City on usage of the banner sites will be final, and will be dependent on availability.
- Permission will be granted on a first come first served basis, prioritising City events firstly, partner events and community run events in that order.
- Banners must be removed within two days after booking end date.

Design Specifications

- The banner sites are designed to display banners measuring 3m long x 1m high.
- A high standard of design presentation is required to ensure that banners are complementary to the City's streetscape and its public amenity.
- Banner messages and graphics must be congruent and not conflict with the City of Gosnells Strategic Vision.



- As a guide, advertising (sponsorship details) on banners should be limited to about 25% of the total banner area.
- Messages must be concise, visually pleasing and readable by pedestrians and motorists.
- Banners must be made of non-rip flexible fabric with sufficient tie points to attach banner to the nominated locations.
- Details of the banner specifications have to be complied with in order to make possible the display of the banners. All banners must be certified by a banner manufacturer as complying with the City's specifications.
- Banner graphics should be one-sided.

The City reserves the right to cancel any bookings. Such action would only be taken in the event of extreme necessity. Notice of cancellation would be given at the earliest possible date.

I am over 18 years and agree to abide by the conditions of hire.

Applicants Name: _____ Signature: _____ Date: _____

Forward application forms to: Community Events Officer
 City of Gosnells
 PO Box 662
 Gosnells WA 6990
 T: 9397 3111
 F: 9397 3333
 E: events@gosnells.wa.gov.au
 W: www.gosnells.wa.gov.au

<u>OFFICE USE ONLY</u>	
<input type="checkbox"/>	Approved
<input type="checkbox"/>	Not Approved

Authorising Officer	
_____	_____
Signature of Authorising Officer	Date