

City of Gosnells Libraries Events and Activities Terms and Conditions 2018

The following terms and conditions have been established to ensure the community's continued enjoyment of and access to free library events and activities in the City of Gosnells libraries. These terms and conditions may be reviewed or updated at the discretion of the City.

Age restrictions and adults-only events

- Age restrictions for events and activities are set by the libraries for occupational health and safety or legal reasons and must be strictly adhered to by the presenter, library staff and the event attendees.
- Anyone whose age falls outside of the specified age range for an event or activity is not permitted to book in or attend that event and will be refused entry to the event.
 - ◆ For example, children (anyone under 18) are not allowed into the event venue (e.g. room or hall) for an adults-only event.
- If a parent / legal guardian is registered to attend an adults-only event, they cannot leave their children in the library unless they comply with these conditions:
 - ◆ Children under six years old must be accompanied by a parent / legal guardian at all times.
 - ◆ Children between six and 12 must be accompanied by a parent / legal guardian or older sibling (13+).

Bookings and attendance

- Bookings are essential for all library events and activities, unless otherwise specified on the libraries' event advertising (e.g. flyer, poster, website).
- For events and activities that use a token system, places are allocated on a first-come-first-served basis **15 minutes before** the advertised start time, until the event capacity has been reached.
- For events and activities that require bookings, you must arrive at the venue at least **10 minutes before** the advertised start time to ensure that the event starts promptly.
- Late comers will be refused entry to the event.
- Walk-ins are not permitted into events and activities that have a waitlist. If the event has no waitlist, and the capacity set by the event organiser has not been reached, it is at the event presenter's discretion whether or not to allow walk-ins.

Cancellations and no-shows

- If you cannot attend an event or activity that you have booked for, please notify the library to allow someone else to attend the event in your place.

Thank you for your cooperation.

City of Gosnells

Amherst Village Library

Kenwick Library

Knowledge Centre

Thornlie Library